

The Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2009 To June 30, 2010)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Awadhesh Pratap Singh University
1.2 Address Line 1	Sirmour Road
Address Line 2	Rewa
City/Town	Rewa
State	Madhya Pradesh
Pin Code	486003
Institution e-mail address	vcapsu@gmail.com
Contact Nos.	07662-233819
Name of the Head of the Institution:	Prof. S. N. Yadav
Tel. No. with STD Code:	07662-233819
Mobile:	09425184849
Name of the IQAC Co-ordinator:	Prof. R.N. Shukla

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	60.05	2002	2003-2008
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR _____ NA _____ (DD/MM/YYYY)4

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

Six (06)

2.2 No. of Administrative/Technical staff

Four (04)

2.3 No. of students

00

2.4 No. of Management representatives

Two (02)

2.5 No. of Alumni

One (01)

2.6 No. of any other stakeholder and

One (01)

Community representatives

2.7 No. of Employers/ Industrialists

One (01)

2.8 No. of other External Experts

00

2.9 Total No. of members

Twelve (12)

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

10

Faculty

04

Non-Teaching Staff /Students

03

Alumni

02

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes

√

No

-

If yes, mention the amount

5.0 Lacs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

07

International

-

National

03

State

02

Institution Level

02

(ii) Themes

Depiction of Human civilization on Rock Paintings

2.14 Significant Activities and contributions made by IQAC

- | |
|---|
| <ul style="list-style-type: none"> • Anti Ragging Drive. • Gender sensitization and women empowerment • Voter awareness programme • Energy Conservation |
|---|

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Anti Ragging Drive	Due to wide publicity and administrations commitment against any such activities the anti ragging policy was a total success.
Gender sensitization and women empowerment	The department of continuing education and Programme on Social work initiated the move for the women empowerment for which a massive drive was launched and the programme was a grand success.
Energy Conservation	All the departments were provided with LED/ CFL accessories for the conservation of energy. The Engineering department was motivated to design echo friendly buildings where natural light is available in class rooms and laboratories.
Voter awareness programme	All the members of faculty motivated students and the society to cast their votes.

* Attach the Academic Calendar of the year as Annexure. (See Annexure-02)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

After thorough appraisal, duly approved details are available in IQAC proceedings.
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Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	33	-		
PG	24	-	12	12
UG	06	-	05	05
PG Diploma	04	-	03	04
Advanced Diploma	01	-	-	-
Diploma	02	-	-	-
Certificate	01	-	-	-
Others (M.Phil.)	18	01	16	-
Total	89	01	36	21

Interdisciplinary	-	-	-	-
Innovative (PG)	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core and Elective both

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	54
Trimester	-
Annual	03

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (See Annexure-03)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, syllabi are updated / revised through Board of Studies as per university provisions

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M. Phil. (Botany)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	21	07	02	-

2.2 No. of permanent faculty with Ph.D.

30

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	16	-	15	-	14	-	-	-	45

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest : 81

Visiting : 56

Temporary : -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	11	51	18
Presented papers	15	28	13
Resource Persons	09	38	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> • Interactive teaching • Group Discussions • Role play and FIRO-B exercises • Class Seminar & Assignments • Learning through Audio-Visual clips • Live Projects & Field Visits • Extra classes for weak and short attendance students

2.7 Total No. of actual teaching days during this academic year

189 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Comprehensive Continuous Evaluation (CCE) ; inclusion of multiple choice, short answer type and long answer type questions in the semester end examination papers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

30 17 48

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

Type of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	768	12	73	08		93
PG	496	42	50	03		95
M.Phil.	162	60	38			98
PG Diploma	03	09	78	04		91
Certificate	03	25	75			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Students' feedback about the performance of teachers is taken and corrective actions are taken.
- IQAC regularly interacts with different stakeholders of the teaching departments, reviews the initiatives taken up by the department.
- IQAC advises and gives suggestions after evaluation to improve the teaching and learning process, introducing modern gazettes and computation in teaching-learning.
- Academic audit of the departments is also monitored by IQAC and regular feedback is given if required.
- IQAC also interacts with the Departmental Councils that regularly monitors the admission process and entrance test, time-tables, syllabus, seminars, tutorials, internal examination, dissertation, and project work, co-curricular activities, evaluation of SUPW etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others (Interaction Programmes)	12

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	209	64	-	-
Technical Staff	33	12	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Admission through entrance examination followed by counselling for M.Phil./Ph.D.
- Special lectures/interface programmes by eminent scholars
- Visits to national and international institutes for practical training and skill development
- Continuous interaction of the scholars, faculty with peers from diverse fields
- Encouraging interdisciplinary researches and dissemination of its output to society
- Peer review and recognition of quality research work
- Zero tolerance towards plagiarism in research
- Regular training for dissertation and research paper writing

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	05	03	02
Outlay in Rs. Lakhs	28.14	20.30	28.14	15.50

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	1.5	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	32	60	-
Non-Peer Review Journals	03	20	08
e-Journals	02	03	-
Conference proceedings	09	25	-

3.5 Details on Impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC, MPCST, CSIR-DBT, ISRO	28.14	15
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03	02	02	-
Sponsoring agencies	-	APSU, CSIR-UGC	MPCST	APS UNIVERSITY	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
07	-	04	-	03	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	06	State level	03
National level	01	International level	

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	150	College forum	353		
NCC	-	NSS	425	Any other	05

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Management festival for overall development of students
- Medical Checkup camps
- Campus Cleaning drive
- Social welfare for communities
- Promotion of competitive spirit through sport and yoga among school and college students
- Celebration of Youth Festival – Inter-Class, Inter-Collegiate, Inter-District, Inter-University, Central Zone, National Level competitions
- Celebration of Gandhi Jayanti as "Nasha Mukti Diwas"
- Celebration of Vivekanand Jayanti
- Dean Students' Welfare-Cultural Cell organized workshop for inculcating Drama, Dance and Literary awareness amongst students
- Admission Counselling to UG students for Admission to postgraduate programmes in University affiliated colleges.
- World Tourism Week Celebration.
- NSS plantation programmes
- Blood Donataion Camps

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	258 Acres	-	-	258 Acres
Class rooms	55	-	-	55
Laboratories	24	-	-	24
Seminar Halls	14	-	-	14
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	07	UGC/UNIV/SSP	22
Value of the equipment purchased during the year (Rs. in Lakhs)	350	50	UGC/UNIV/SSP	400
Others	118	-	-	118

4.2 Computerization of administration and library

- The examination and confidential sections is being computerized.
- The payroll system is computerised.
- Result declaration procedure has been computerised. In house software for result processing has been developed.
- Computerisation and establishment of e-library in Central Library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	50000	6098 Lacs	700	6.0 Lacs	50700	66.98 Lacs
Reference Books	3453	5.0 Lacs	54	2.5Lacs	3507	7.5 Lacs
Journals	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
e-Journals	Through Inflibnet*		UGC	1560		
Digital Database	-	-	-	-	-	-
CD & Video	150	-	50	-	-	-
M.Phil. Dissertations	254	-	-	-	-	-

* under UGC INFONET, Digital Library Consortium

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	214	62	35	-	78	18	56	-
Added	45	07	02	-	01	04	03	30
Total	259	69	37	-	79	22	59	30

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- High Bandwidth Internet facility to teachers, administrative staff, research scholars and students through the Computer Centre, Central Library, University Teaching Departments and Administrative Block
- Access to e-journals and books through online portals
- IT awareness programmes are regularly conducted for the students.
- Access to virtual library and Bioinformatics tools

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.15
ii) Campus Infrastructure and facilities	56.38
iii) Equipments	1.96
iv) Others	1.43
Total :	60.92

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Computer education and tutorials for competitive exams
- Sports and gym facility for students
- Medical facility for students
- Collection, maintenance and preservation of manuscripts and antiques of historical importance
- Vocational, Psychological and Legal counselling
- Remedial classes to ST/SC/OBC for competitive examinations
- Environment consciousness through plantation, plastic-free zone
- Assisting students with placements.

5.2 Efforts made by the institution for tracking the progression

- Departmental Council regularly keeps a track on attendance, regularly interact with the students and address the grievances, provide counselling at the time of admission to help them to select subjects and after examination in job placements
- Their placement records are kept in the departments as far as possible
- The remedial coaching centre regularly keeps a track on the fate of competitive examination of ST/SC/OBC students
- Post Metric scholarship for SC/ST/OBC students are provided through DSW as per M.P. Govt. rules.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
768	496	210	168

(b) No. of students outside the state

196

(c) No. of international students

-

Men	No	%	Women	No	%
	1095	67%		547	33%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1145	417	180	410	Nil	2152	612	420	188	422	-	1642

Demand ratio : 1 : 2.5

Dropout % : 1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes for SC/ST/OBC and minority students
- Informal consultancy for job placements

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 30px; text-align: center;" type="text" value="11"/>	SET/SLET	<input style="width: 30px; text-align: center;" type="text" value="-"/>	GATE	<input style="width: 30px; text-align: center;" type="text" value="04"/>	CAT	<input style="width: 30px; text-align: center;" type="text" value="-"/>
IAS/IPS etc	<input style="width: 30px; text-align: center;" type="text" value="-"/>	State PSC	<input style="width: 30px; text-align: center;" type="text" value="-"/>	UPSC	<input style="width: 30px; text-align: center;" type="text" value="-"/>	Others	<input style="width: 30px; text-align: center;" type="text" value="02"/>

5.6 Details of student counselling and career guidance

- Regular counselling sessions with students and parents for selection of subjects
- Extensive interaction with resource persons for dissertation and project work
- Psychological counselling provided to students free of cost.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	87	16	231

5.8 Details of gender sensitization programmes

- Well established Women Anti-harassment cell for women in the University
- Two days workshop on Empowerment of tribal women
- Women Studies and Research Centre for empowering women by providing value added and job oriented programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	45	1.50
Financial support from government	473	97.83
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The university has addressed to the students' grievances related to examination, results, RO, TV internet facility.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Creating an ideal society and intellectual environment that initiates, nourishes and perpetuates values of co-existence and fulfillment of achieving excellence.

Mission

To provide quality education, develop human resource and improve literacy and improving socio-economic status of the society as a whole in general and deprived sections of the society in particular.

6.2 Does the Institution has a management Information System

Yes, there is a MIS system in the university through which we communicate regarding various administrative, financial and academic activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Departmental committee discusses curriculum and delivery mechanisms
- Board of Studies (BOS) in consultation with external experts formulates the syllabus
- Faculty followed by Academic Council approves the syllabus
- UG syllabi are framed by Central Board of Studies to all the Universities of M.P.

6.3.2 Teaching and Learning

- Remedial classes
- Training in application of MS Office etc.
- Protocol based training
- Problem solving, Case study analysis, Seminars and Workshops
- Field teaching, Micro-teaching

6.3.3 Examination and Evaluation

- CCE and Class test/Seminars/Assignments/Projects for hands-on training
- Repeated internal tests with access to the answer scripts to the students

6.3.4 Research and Development

- Regular meeting RDC is conducted for approve of Topic for Ph.D. and M.Phil. programmes.
- Case history evaluations
- Counselling to Masters' students for Ph.D.
- Encouragement to research scholar to participate in Conferences
- Imparting skills of writing quality research papers and theses
- Publication of scholarly papers/review of literature
- Research projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Digitization of records
- Cataloguing and Computerization
- Bar Coding
- Multimedia projectors

6.3.6 Human Resource Management

- Providing opportunity for career upgradation.
- Timely disposal of files by administrative and technical staff
- Interaction with visiting scholars, civil society and industrialists
- Computational skill development among administrative staff
- Workshop for capacity building and skill development.

6.3.7 Faculty and Staff recruitment

- Global advertisement of vacant faculty positions through website
- Appointment is done through statutory selection committee
- The regulations laid by UGC, AICTE, NCTE, BCI, MCI etc. are rigorously followed
- In lieu of regular faculty Guest lecturer are invited for teaching

6.3.8 Industry Interaction / Collaboration

- Capacity Building Programme with NTPC, Singrauli
- Environment related activities with NEERI, Nagpur
- Biopharmaceuticals and Biotechnology with NBFGR, Lucknow and GENNOVA, Pune

6.3.9 Admission of Students

- On the basis of merit, written test and personal interview

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from TBF, 50% to 100% tuition fee waiver to faculty dependents. • Creation of seats over and above upto 5% of total seats for admission to dependent.
.Non teaching	<ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from EWF, Grain / Festival Advance, 50% to 100% Tuition Fee Waiver to dependents of employees. • Creation of seats over and above upto 5% of total seats for admission to dependents in the University Teaching Department.
Students	<ul style="list-style-type: none"> • Rail Ticket Concession & Insurance . • Book Bank facility.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

√

No

-

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	√	-
Administrative	-	-	√	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The BOS suggested new pattern for examination question paper including objective type, short answer and long answer type.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Four colleges have been given autonomy as per UGC Norms.

6.11 Activities and support from the Alumni Association

- Help in Students placement & Jobs
- Linkage of Industries & University
- Monitor the quality of content & delivery of mechanism of curricula
- Visitors Register

6.12 Activities and support from the Parent – Teacher Association

- Feedback on quality of curricula
- Appraisal of students' performance

6.13 Development programmes for support staff

- Meditation Programme
- Office Communication Workshop
- Personality Development Programme
- Organisation of recreation tours.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of CFL/LED/High Mask LED for campus during night light system for automatic switching on/ off.
- Social Forestry with the cooperation of Forest Department of Madhya Pradesh Govt.
- A wing of EPCO Rural (Govt. Of MP) is also function in our university.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

To check the fake mark sheets; Photograph of the candidates are being printed in the mark sheets. Two fold security system has been introduced to check the forged degrees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- To monitor the regular teaching the time tables submitted by the respective head of departments were strictly monitored.
- To overcome the scarcity of regular teaching faculty additional guest faculty were appointed on the recommendation of respective Heads of the departments.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Green culture: Tree plantation and its monitoring to develop eco-friendly campus.
- Transparent admission procedure: The admission procedure has been made transparent which include strict adherence of reservation policy.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

See Annexure-04 (i & ii)

7.4 Contribution to environmental awareness / protection

- The department of Environmental Biology and Department of Chemistry organized world environment day.
- The NSS wing of University organized three one-day camp for tree plantation. As Extension services several camps were organized in rural area to provide environment awakening

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- To inculcate moral and ethical values among the inmates many lecture series are being organized throughout the year. Eminent scholars are being invited to deliver their talks on different sphere of life.
- University participates in national youth development activities organized by the AIU and State youth affairs division. Our students are also participating in inter university and state sports activities.
- University is unique in promoting Cricket by developing turf wicket as per BCCI norms and university. We have organised VIZZY Trophy tournament sponsored by AIU, New Delhi and BCCI, Bombay.

8. Plans of institution for next year

- Human Resource - Appointment of regular teaching, administrative and technical staff
- New Self Supporting Courses like MJ, M.Ed., and M.A. Education are being envisaged
- Library Automation and Networking
- Implementation of e-Governance
- Up-gradation of Central Instrumentation facilities


Signature of the Coordinator, IQAC


Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अङ्गण अन्तर्गत प्रयोग

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed

Peer Team is pleased to declare the

Awadhesh Pratap Singh University

Rewa, Madhya Pradesh

Accredited
at the **C++** level.
(among the Universities)



Date: March 21, 2003

Ushuwa
Director

This certification is valid for a period of five years with effect from the academic year 2002-2003.
NAAC is an Autonomous Institution of the University Grants Commission, New Delhi.
70/75, H. P. Road, Bhubaneswar, Orissa-751005. A Grade: 90/95, B Grade: 85/100, C Grade: 70/75, D Grade: 55/80, E Grade: 40/50.



Quality Profile

Annexure 01

Name of the Institution : Awadhesh Pratap Singh University

Place : Rewa, Madhya Pradesh

Criterion	Criterion Score (C)	Weightage (W)	Criterion X Weightage (C x W)
I. Curricular Aspects	72	15	1080
II. Teaching-learning and Evaluation	68	25	1700
III. Research, Consultancy and Extension	57	15	855
IV. Infrastructure and Learning Resources	70	15	1050
V. Student Support and Progression	65	10	650
VI. Organisation and Management	60	10	600
VII. Healthy Practices	57	10	570
		100	$\Sigma C \times W_i = 6505$

$$\text{Institutional Score} = \frac{\Sigma C \times W_i}{\Sigma W_i} = \frac{6505}{100} = 65.05$$

Ushuwa
Director

Annexure 02
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अवधेश प्रताप सिंह विश्वविद्यालय, रीवा (म0प्र0)

क्रमांक / प्रशासन / 2009 / 147

रीवा, दिनांक 29/05/09

अधिसूचना

मध्यप्रदेश शासन उच्च शिक्षा विभाग मंत्रालय भोपाल के पत्र क्रमांक 266-67 / 09 / सी.सी. / अड़तीस भोपाल, दिनांक 18.5.2009 के अनुसार अकादमिक कैलेण्डर सत्र 2009-10 (वार्षिक परीक्षा प्रणाली) महामहिम कुलाधिपति जी द्वारा विभागीय प्रस्ताव पर प्रदेश के महाविद्यालयों में सत्र 2009-10 के वार्षिक परीक्षा प्रणाली के अकादमिक कैलेण्डर को समन्वय समिति के आयोजन की बैठक के आयोजन की प्रत्याशा में अनुमति प्रदान की गई है।

अतः निर्देशानुसार उक्त अकादमिक कैलेण्डर विश्वविद्यालय के शैक्षणिक विभागों एवं सम्बद्ध महाविद्यालयों में प्रभावशील किया जाता है।

सत्र 2009-10 का अकादमिक कैलेण्डर (वार्षिक परीक्षा प्रणाली)

1.	प्रवेश प्रारम्भ	23.06.2009
2.	शिक्षण कार्य प्रारम्भ	01.07.2009
3.	स्थानांतरण प्रकरणों को छोड़कर (अन्य सभी प्रवेश बन्द)	31.07.2009
4.	कुलपति जी की अनुमति से प्रवेश की अंतिम तिथि	14.08.2009
5.	सीट रिक्त रहने पर प्रवेश की अनुमति (75 प्रतिशत उपस्थिति की अनिवार्यता पर, एवं संकाय परिवर्तन को छोड़कर)	30.08.2009
6.	पूरक परीक्षा कार्यक्रम की घोषणा	16.07.2009
7.	पूरक परीक्षा का संचालन	15.09.2009
8.	पूरक परीक्षाफल की घोषणा	29.09.2009
2. संस्कृतिक, साहित्यिक, खेलकूद एवं अन्य गतिविधियां		
1.	महाविद्यालय में छात्रसंघ चुनाव	28 एवं 29 अगस्त 2009
2.	सामान्य गतिविधियां	
3.	विश्वविद्यालयीन / महाविद्यालयीन / जिला / सम्भाग / राज्य स्तरीय प्रतिस्पर्द्धाएं	
4.	वार्षिक स्नेह सम्मेलन	

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5.	उपर्युक्त सभी गतिविधियों के समापन की अंतिम तिथि	उपरोक्त सभी गतिविधियां दिनांक 31.12.2009 तक पूर्ण कर ली जायें।
6.	एन.सी.सी./एन.एस.एस. इत्यादि की गतिविधियां	
3. वार्षिक परीक्षाएं		
1.	कार्यक्रम की विस्तृत घोषणा	16.02.2010
2.	सभी स्नातक कक्षाओं की प्रायोगिक परीक्षाओं की अंतिम तिथि	28.02.2010
3.	सभी कक्षाओं की परीक्षाएं प्रारम्भ	05.03.2010
4.	सभी परीक्षा परिणाम घोषित होने की अंतिम तिथि	20.06.2010
	पून्मूल्यांकन परिणाम	आवेदन देने की अंतिम तिथि से एक सप्ताह के अन्दर
4. अवकाश		
1.	दीपावली (छः दिवस)	15.10.2009 से 20.10.2009
2.	ग्रीष्मावकाश	16.05.2010 से 30.06.2010
5. महाविद्यालयों की गतिविधियां		
1.	स्नेह सम्मेलन	
2.	खेलकूद प्रतियोगिताएं	एक सप्ताह
3.	जिन विश्वविद्यालयों/महाविद्यालयों में सेमेस्टर प्रणाली लागू है उनका शैक्षणिक कैलेंडर पृथक से जारी किया जा रहा है।	
जुलाई 09 से 30 जून 2010 तक की सत्रावधि में अध्यापन कार्य दिवस की गणना		
अ.	अवकाश एवं शैक्षणोत्तर गतिविधियों का विवरण	
1.	रविवार	52
2.	सामान्य अवकाश	20
3.	स्थानीय अवकाश	03
4.	दीपावली आवकाश	06
5.	महाविद्यालयीन गतिविधियां	07
	योग	88
ब.	परीक्षा/ग्रीष्मावकाश के अशैक्षणिक दिवस	
1.	परीक्षा पूर्व तैयारी	06
2.	परीक्षा अवधि	45

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3.	ग्रीष्मावकाश	46
	योग	97
स	कुल अशैक्षणिक दिवस (अ+ब)	88 + 97 = 185
द	कुल शैक्षणिक दिवस	365 - 185 = 180

नोट- यदि कोई कार्य दिवस पर किन्ही कारणों से अवकाश घोषित होता है उसे इस गणना से पृथक माना जाये।

(डॉ.मगन सिंह अवास्या)

कुलसचिव

दिनांक 29/5/09

पृ.क्रमांक / प्रशासन / 2009 / 148

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित-

1. सचिव, मध्यप्रदेश शासन उच्च शिक्षा विभाग मंत्रालय भोपाल
2. महामहिम कुलाधिपति जी एवं राज्यपाल महोदय के सचिव राजभवन भोपाल
3. आयुक्त, उच्च शिक्षा, सतुपड़ा भवन भोपाल
4. उपसचिव म.प्र.शासन उच्च शिक्षा विभाग मंत्रालय भोपाल
5. जिलाध्यक्ष, रीवा, सतना, सीधी, सिगरौली, शहडोल, उमरिया, अनूपपुर
6. विभागाध्यक्ष, समस्त शैक्षणिक एवं प्रशासकीय विभाग तथा समस्त प्रभारी आचार्य स्ववित्तीय पाठ्यक्रम
7. अधिष्ठाता महाविद्यालय विकास परिषद, अ.प्र. सिंह विश्वविद्यालय रीवा
8. अधिष्ठाता छात्र कल्याण विभाग अ.प्र.सिंह विश्वविद्यालय रीवा
9. प्राचार्य, समस्त सम्बद्ध संस्कृत महाविद्यालय सहित
10. अतिरिक्त संचालक, उच्च शिक्षा रीवा सम्भाग रीवा
11. जनसम्पर्क अधिकारी, रीवा
12. कुलपति जी के सचिव/कुलसचिव के निज सहायक
13. सूचना पटल

कुलसचिव

Awadhesh Pratap Singh University, Rewa (M.P.)

Analysis of Feedback (2009-10)

Feedback from different components of the University (i.e. students, teachers and administrative staff) was periodically received by the IQAC. This was analysed and suggestions were made accordingly to improve the quality of curricula; teaching-learning process and internal assessment/continuous comprehensive evaluation process. Following is the brief of outcome of the feedback from students, alumni and parents:

- Delay in results and semester examinations were a major problem which was corrected by automation of result process.
- Procedural delays reported by many stakeholders have been taken care of by Computerization and automation of most of the processes.

BEST PRACTICES

Title

Green culture

Tree plantation and monitoring to develop eco friendly campus. The university has taken a tree plantation drive under the scheme of Social Forestry of Forest Department of Govt. of Madhya Pradesh. The plantation drive is also carried out every year through the NSS unit of the university. For this purpose the plants are also provided by the forest department. Although, there is no formal green audit of the campus, but there is a concern and dedicated effort of maintaining a green campus. Regular plantation and maintenance of campus greenery is ensured under the supervision of Campus Development In-charge.

Objectives

The university is located on a plateau and away from city traffic and industrial pollution. Regular plantation policy of the university aims to contribute towards carbon credits and to maintain healthy and pollution free atmosphere.

Context

Plantation : The plantation block developed in the campus under the University Energy Plantation Programme initiated in 1994 and funded by Department of Non-conventional Energy Sources (DNES), New Delhi. A total of 20 different species of plants are grown in the campus.

- (i) Energy Conservation: The new buildings of the campus are designed in consultation with the experts to provide proper air and

light ventilation in order to reduce electrical energy consumption. Cavity walls and high roof ventilations have been constructed to facilitate the cause.

- (ii) Traditional bulbs and tube lights in most places have been replaced by CFLs and LEDs to conserve electrical energy.
- (iii) The university adheres to EEC compliance technology while purchasing equipments, computers, ACs and Refrigerators etc. to conserve energy.

Water Harvesting: University has developed a huge water reservoir in the campus to accumulate the rain water. This reservoir is a source of water to the residential area of the university and the neighbouring locality. It has increased the water level of the campus and the adjoining area.

Practice

- Annual and seasonal plantation drives like Van Mahotsav, Hariyali Mahotsav.
- Plantation in campus is done on regular basis on each Foundation Day, Independence Day and Republic Day. The staff and students are encouraged to take active part in these activities. It is ensured to grow and conserve such plants by proper protection through tree guards and regular monitoring.
- Besides all these activities, the World Environment Day is also observed on the 5th June, which is celebrated by organising plantation drive and awareness programmes including competition of speech, essay writing, painting etc.
- Initially this hard lateritic plateau had very sparse vegetation. The biodiversity plantation in the university campus has been initiated over a period of time. During the last seven years about 2100 plants were planted with selected tree species covering an area of about 60 acres.

- The residents of the university campus have been encouraged to plant various fruit tree which has added to the diversity and beauty of the campus. Special derives have been initiated to eradicate ‘Gazar Grass’ from the campus. Presently, a sizable portion of the campus under a green cover.
- The Department of Biotechnology has a facility to carry out radioactive waste discarding work. All radioactive waste collected so far have been safely discarded.
- The university campus has been declared as tobacco free and plastic free zone to promote a ‘green campus’. Signboards have been installed in the university campus at the prominent places to ensure its proper execution.

The Evidence of Success

- About 60 acres of land in the campus has been covered by green belt.
- Paan & ciggerete shops have been displaced from the university campus.
- A huge water reservoir has been created in the north east corner of campus.
- Sign boards for tobacco free and polythene free campus have been installed in the university premises. Dustbin have been placed to ensure the cleanliness in the campus.

Problems encountered & Resources Required

- Despite dedicated efforts, we have not been able to restrict the trespassing human & cattle in the campus. The construction of boundary wall is near completion which would ensure the campus safety in future. We require special fund from the funding agencies to cover and safe our complete campus by boundary wall.
- Though, we have taken essential steps to make our campus tobacco free, but the people of this region have a tradition of consuming tobacco products for long time. Hence, counselling efforts are taken up to

overcome this problem. Use & disposal of polythene is a universal problem, it is a cultural issue that has to be resolved over a period of time.

- Water of this area is very hard due to high calcium content. Steps are taken to set up water treatment plant with the help of Local PHE administration.
- We require funds to develop the traditional ponds into picnic spots and encourage proper use of water resources.

BEST PRACTICES

Title

Transparent admission procedure

Objective of the Practice

In the university, all the departments follow the strict reservation policy as per M.P. Govt. in the admission process.

The admission procedure of university has been made transparent for which relevant rules, instructions are provided in admission brochure and direction. In the university all the departments follow the strict reservation policy as per M.P. Govt reservation policy and direction.

The Context

After open advertisement, students are asked to submit their admission forms in the respective departments, where all the departments prepare the list of candidates who applied for the admission. After written test the candidates are asked to appear for oral test where experts take interview of each one to examine their ability and subject knowledge. After this a consolidated list is prepared giving proper weightage for various achievements and by adding all the marks reservation policy laid down by Govt. of M.P.the final admission considering list is published.

The Evidence of success

In fact the personal interview reveals that sometimes the candidates who obtained very high marks in their undergraduate are having very poor basic knowledge of the subjects. This practice certainly weeds out those elements, which have poor quality. This improving the quality of admitted students.

Problem encountered and resources required

Since students seeking admission come from various region sometimes they do not able to submit their results of qualifying exams, before closing admission dates.

Therefore based on vacant seats such candidates are sometimes given provisional admission. If they fail to submit the relevant documents their admission are cancelled. The second major problem encountered is that the office being admitted in University teaching department. Students prefer to go to nearby institutions in affiliated colleges vacating their seats in the University.

To overcome these problems University has adopted speedy declaration of results by central evaluation and preparation of results through independent result cell established by the university.

The seats allotted to reservation category sometimes fall vacant due to no availability of candidates. Hence second time admission notice is being issued for those who could not apply in time. Therefore all the seats allotted to respective departments are mostly filled.