

The Annual Quality Assurance Report (AQAR) of the IQAC

(July 1, 2012 To June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Awadhesh Pratap Singh University
1.2 Address Line 1	Sirmour Road
Address Line 2	Rewa
City/Town	Rewa
State	Madhya Pradesh
Pin Code	486003
Institution e-mail address	vcapsu@gmail.com
Contact Nos.	07662-233819
Name of the Head of the Institution:	Prof. R. M. Mishra
Tel. No. with STD Code:	07662-233819
Mobile:	09425184849
Name of the IQAC Co-ordinator:	Prof. R.N. Shukla

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	65.05	2003	2003-2008
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR for the year 2009-10 03/11/2014 (DD/MM/YYYY)
- ii. AQAR for the year 2010-11 03/11/2014 (DD/MM/YYYY)
- iii. AQAR for the year 2011-12 03/11/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Life Science, Social Science, Home Science

1.12 Name of the Affiliating University (for the Colleges)

N/A

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University State Govt.

University with Potential for Excellence - UGC-CPE -

DST Star Scheme - UGC-CE -

UGC-Special Assistance Programme DST-FIST -

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

Thirteen (13)

2.2 No. of Administrative/Technical staff

Three (03)

2.3 No. of students

00

2.4 No. of Management representatives

one (01)

2.5 No. of Alumni

One (01)

2.6 No. of any other stakeholder and
community representatives

One (01)

2.7 No. of Employers/ Industrialists

One (01)

2.8 No. of other External Experts

00

2.9 Total No. of members

Twenty (20)

2.10 No. of IQAC meetings held

Two (02)

2.11 No. of meetings with various stakeholders:

No.

10

Faculty

04

Non-Teaching Staff Students

03

Alumni

02

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes

-

No

√

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

04

International

01

National

-

State

01

Institution Level

02

(ii) Themes

Conference of Darshan Parishad of MP and Chhattisgarh states
Lecture on Golden Era of Indian Mathematics
Problems of old age and its solutions.

2.14 Significant Activities and contributions made by IQAC

- Online admission and examination reforms.
- Creation of Modern teaching aids in different departments
- Research and orientation programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Online admission and examination reforms	Just to facilitate the admission the IQAC suggested online admission through MP Online portal. It was successfully implemented.
Creation of Modern teaching aids in different departments	Interactive boards were provided to all the departments as a tool for teaching learning. Now they are being used by most of the departments.
Research and orientation programmes	To facilitate our research scholars we implemented the new UGC Ph.D. regulation 2009 by establishing a new directorate which is responsible for the Ph.D. registration. All the departments successfully conducted the course work programme.

* Attach the Academic Calendar of the year as Annexure (See Annexure - 02)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

After thorough appraisal duly approved.
Details available in IQAC proceedings.

Part – B (2012-13)

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	33	-		
PG	25	-	13	13
UG	06	-	05	05
PG Diploma	04	-	03	04
Advanced Diploma	01	-	-	-
Diploma	02	-	-	-
Certificate	01	-	-	-
Others (M.Phil.)	20	05	22	-
Total	92	05	43	22
Interdisciplinary	-	-	-	-
Innovative (PG)	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core and Elective both

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	61
Trimester	-
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure (See Annexure - 03)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, syllabi are updated / revised through Board of Studies as per university provisions
On the basis of UGC prescribed model syllabus and complex syllabus of other University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Phil.-Social Work; Management; Commerce; Tourism and Education.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	20	07	02	-

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	17	-	15	-	14	-	-	-	46

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest : 91

Visiting : 57

Temporary : -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	13	66	12
Presented papers	11	53	14
Resource Persons	07	42	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive teaching
- Group Discussions
- Role play and FIRO-B exercises
- Class Seminar & Assignments
- Learning through Audio-Visual clips
- Live Projects & Field Visits
- Extra classes for weak and short attendance students

2.7 Total No. of actual teaching days during this academic year 186 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online submission system developed for practical marks and comprehensive Continuous Evaluation (CCE) ; inclusion of multiple choice, short answer type and long answer type questions in the semester end examination papers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

29	18	54
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2.10 Average percentage of attendance of students 79.3%

2.11 Course/Programme wise distribution of pass percentage :

Type of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	559	14	73	07	-	94
PG	616	28	64	05	-	97
M.Phil.	470	42	54	-	-	96
PG Diploma	40	11	73	06	-	90
Certificate	10	20	80	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Students' feedback about the performance of teachers is taken and corrective actions are taken.

- IQAC regularly interacts with different stakeholders of the teaching departments, reviews the initiatives taken up by the department.
- IQAC advises and gives suggestions after evaluation to improve the teaching and learning process, introducing modern gazettes and computation in teaching-learning.
- Academic audit of the departments is also monitored by IQAC and regular feedback is given if required.
- IQAC also interacts with the Departmental Councils that regularly monitors the admission process and entrance test, time-tables, syllabus, seminars, tutorials, internal examination, dissertation, and project work, co-curricular activities, evaluation of SUPW etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	03
Others (Interaction Programmes)	12

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	209	41	18	-
Technical Staff	33	12	01	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Admission through entrance examination followed by counselling for M.Phil./Ph.D.
- Special lectures/interface programmes by eminent scholars
- Visits to national and international institutes for practical training and skill development
- Continuous interaction of the scholars, faculty with peers from diverse fields
- Encouraging interdisciplinary researches and dissemination of its output to society
- Peer review and recognition of quality research work
- Zero tolerance towards plagiarism in research
- Regular training of dissertation and research paper writing

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	3.0	02	02
Outlay in Rs. Lakhs	38.06	27.62		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	-
Outlay in Rs. Lakhs	1.5	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	31	52	-
Non-Peer Review Journals	-	18	08
e-Journals	06	08	-
Conference proceedings	07	39	-

3.5 Details on Impact factor of publications: Unable to Trace the Impact Factor

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC, MPCST, CSIR-DBT, ISRO	8.13	8.13
Minor Projects	02	-	-	01
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	8.13	9.13

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	-	01	02	-
Sponsoring agencies	-	UGC	MPCST APSU	APS UNIVERSITY	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
07		04		03		

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="04"/>	State level	<input type="text" value="06"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="197"/>	College forum	<input type="text" value="287"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="484"/>	Any other	<input type="text" value="05"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Management festival for overall development of students
- Medical Checkup camps
- Campus Cleaning drive
- Social welfare for communities
- Promotion of competitive spirit through sports and yoga among school and college students
- Celebration of Youth Festival – Inter-Class, Inter-Collegiate, Inter-District, Inter-University, Western Zone, National Level competitions
- Celebration of Gandhi Jayanti as "Nasha Mukti Diwas"
- Celebration of Vivekanand Jayanti
- Dean Students' Welfare-Cultural Cell organized workshop for inculcating Drama, Dance and Literary awareness amongst students
- Admission Counselling to UG students for Admission to postgraduate programmes in University affiliated colleges.
- World Tourism Week Celebration.
- Awareness programme for Heritage conservation and preservation
- NSS plantation programmes
- Blood Donation Camps

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	258 acres	-	-	258
Class rooms	57	02	-	59
Laboratories	24	03	-	27
Seminar Halls	15	01		16
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	22	22	UGC/UNIV/SSP	44
Value of the equipment purchased during the year (Rs. in Lakhs)	40	203	UGC/UNIV/SSP	603
Others - Library	118	-	-	118

4.2 Computerization of administration and library

- Online admission enrolment, examination fee submission of CCE/Practical marks for all semester examination.
- The examination and confidential sections is being computerized.
- The payroll system is computerised.
- Result declaration procedure has been computerised. In house software for result processing has been developed.
- Computerisation and establishment of e-library in Central Library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	55700	12567479	4000	5600000	59700	18167479
Reference Books	3882	850430	174	200000	4056	1050430
Journals	-	-	-	-	-	-
e-Books	Through Inflibnet*	-	-	-	-	-
e-Journals		-	-	-	-	-
Digital Database	-	-	-	-		
CD & Video						
M.Phil. Dissertations	475					

* under UGC INFONET, Digital Library Consortium

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	297	84	55	-	85	31	67	30
Added	12	04	16	-	01	04	03	0
Total	309	88	71	-	86	35	70	30

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- High Bandwidth Internet facility to teachers, administrative staff, research scholars and students through the Computer Centre, Central Library, University Teaching Departments and Administrative Block
- Access to e-journals and books through online portals
- IT awareness programmes are regularly conducted for the students.
- Strengthening ICT and computational skills by applying languages and software.
- Access to virtual library and Bioinformatics tools

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.2
ii) Campus Infrastructure and facilities	62.72
iii) Equipments	2.78
iv) Others	2.46
Total :	69.16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Computer education and tutorials for competitive exams
- Sports and gym facility for students
- Medical facility for students
- Collection, maintenance and preservation of manuscripts and antiques of historical importance
- Vocational, Psychological and Legal counselling

- Remedial classes to ST/SC/OBC for competitive examinations
- Environment consciousness through plantation, plastic-free zone
- Assisting students with placements/ fellowships
- Industrial visits.

5.2 Efforts made by the institution for tracking the progression

- Departmental Council regularly keeps a track on attendance, regularly interact with the students and address the grievances, provide counselling at the time of admission to help them to select subjects and after examination in job placements
- Their placement records are kept in the departments as far as possible
- The remedial coaching centre regularly keeps a track on the fate of competitive examination of ST/SC/OBC students
- Post metric scholarships for SC/ST/OBC students are practiced through DSW.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
559	616	242	520

(b) No. of students outside the state

396

(c) No. of international students

-

Men	No	%	Women	No	%
	1176	60.72		761	39.28

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1501	231	42	540	-	2314	1121	260	48	508	-	1937

Demand ratio : 1:2.5

Dropout % : 1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- | |
|--|
| <ul style="list-style-type: none"> • Coaching classes for SC/ST/OBC and Minority students • Informal consultancy for job placements • Coaching and counselling for competition by the experts . • Competitive Exams for admission and spoken English |
|--|

No. of students beneficiaries

325

5.5 No. of students qualified in these examinations

NET	<input type="text" value="12"/>	SET/SLET	<input type="text"/>	GATE	<input type="text" value="04"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text" value="02"/>

5.6 Details of student counselling and career guidance

- Regular counselling sessions with students and parents for selection of subjects
- For dissertation and project work extensive interaction with resource persons
- Psychological counselling to students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	112	14	418

5.8 Details of gender sensitization programmes

- Well established Women Anti-harassment cell in the University
- Two days workshop on Empowerment of tribal women
- Women Studies and Research Centre for empowering women by providing value added and job oriented programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	45	1.50 Lacs
Financial support from government	830	227.65 Lacs
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="02"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="03"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- The university has addressed to the students' grievances related to examination, results.
- Water purified system, recreation facility created in Hostels.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Creating an ideal society and intellectual environment that initiates, nourishes and perpetuates values of co-existence and fulfillment of achieving excellence.

Mission

To provide quality education, develop human resource and improve literacy and improving socio-economic status of the society as a whole in general and deprived sections of the society in particular.

6.2 Does the Institution has a management Information System

Yes, there is a MIS system in the university through which we communicate regarding various administrative, financial and academic activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Departmental committee discusses curriculum and delivery mechanisms
- Board of Studies (BOS) in consultation with external experts formulates the syllabus
- Faculty followed by Academic Council approves the syllabus
- UG syllabi are framed by Central Board of Studies of all the Universities of M.P.

6.3.2 Teaching and Learning

- Remedial classes
- Training in application of MS Office etc.
- Protocol based training .
- Problem solving, Case study analysis, Seminars and Workshops
- Field teaching, Micro-teaching

6.3.3 Examination and Evaluation

- CCE and Class test/Seminars/Assignments/Projects for hands-on training
- Repeated internal tests with access to the answer scripts to the students

6.3.4 Research and Development

- Case history evaluations
- Counselling to Masters' students for Ph.D.
- Encouragement to research scholar to participate in Conferences
- Imparting skills of writing quality research papers and theses
- Publication of scholarly papers/review of literature
- Research projects
- Collaboration with other universities and research institutes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Digitization of records
- Cataloguing and Computerization
- Bar Coding
- Multimedia projectors
- Smart classes

6.3.6 Human Resource Management

- Job guidance and Liaison
- Timely disposal of files by administrative and technical staff
- Interaction with visiting scholars, civil society and industrialists
- Computational skill development among administrative staff
- Workshop for capacity building.

6.3.7 Faculty and Staff recruitment

- Advertisement of vacant faculty positions their website.
- Appointment is done through statutory selection committee
- The regulations laid by UGC, AICTE, NCTE, MCI,BCI etc. are rigorously followed
- In lieu of regular faculty, guest lecturers are invited for teaching

6.3.8 Industry Interaction / Collaboration

- Capacity Building Programme with NTPC, Singrauli
- Environmental related activities with NEERI, Nagpur
- Biopharmaceuticals and Biotechnology with NBFGR, Lucknow and GENNOVA, Pune
- Collaboration with M.P. Tourism Dept. for promoting Tourism.

6.3.9 Admission of Students

- On the basis of Merit written test and Personal Interview

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from TWF, 50% to 100% Tuition Fee Waiver to dependents • Creation of Seats over and above upto 5% for of total seats.
Non teaching	<ul style="list-style-type: none"> • GIS, Medical Facilities, Loan from EWF, Grain / Festival Advance, 50% to 100% Tuition Fee Waiver to dependents • for admission for dependents of employees
Students	<ul style="list-style-type: none"> • Rail Ticket Concession & Student Insurance, scholarship. • Book Banks for students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	<input checked="" type="checkbox"/>	-
Administrative	-	-	<input checked="" type="checkbox"/>	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The BOS suggested new pattern for examination question paper including objective type, short answer and long answer. The recommendation has been executed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Four colleges have been given autonomy as per UGC norms.

6.11 Activities and support from the Alumni Association

- Help in Student's placement & Jobs
- Linkage of Industries & University
- Monitor the quality of content & delivery of mechanism of curricula
- Visitors Register

6.12 Activities and support from the Parent – Teacher Association

- Feedback on quality of curricula
- Appraisal of students' performance

6.13 Development programmes for support staff

- Meditation Programme
- Computer Training programmes for office staff.
- Personality Development Programme
- Organisation of recreation tours.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of CFL/LED/High Mask LED for campus during night with automatic switching on /off.
- Social Forestry with the cooperation of Forest Department of Madhya Pradesh Govt.
- A wing of EPCO Rural (Govt. of MP) is also function in our university.
- Huge water recharge tank in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- | |
|--|
| <ul style="list-style-type: none">• To check the fake mark sheets; Photograph of the candidates is being printed in the mark sheets. Two fold security system has been introduced to check the forged degrees. |
|--|

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- To monitor the regular teaching the time tables submitted by the respective head of departments were strictly monitored. To overcome the scarcity of regular teaching faculty additional guest faculty were appointed on the recommendation of respective Heads of the departments.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Green culture: Tree plantation and its monitoring to develop eco-friendly campus.
- Transparent admission procedure: The admission procedure has been made online.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

See Annexure-04 (i & ii)

7.4 Contribution to environmental awareness / protection

- The department of Environmental Biology and Department of Chemistry organized world environment day.
- The NSS wing of University organized three one-day camp for tree plantation.
- As Extension services several camps were organized in rural area to provide environment awakening

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- To inculcate moral and ethical values among the inmates many lecture series are being organized throughout the year. Eminent scholars are being invited to deliver their talks on different sphere of life.
- University is participating in national youth development activities organized by the AIU and State youth affairs division. Our students are also participating in inter university and state sports activities organise interuniversity, state level/Youth level by the University.

8. Plans of institution for next year

- Human Resource - Appointment of regular teaching, administrative and technical staff
- New Self Supporting Courses MCA are being envisaged
- Library Automation and Networking
- Implementation of e-Governance
- Up-gradation of Central Instrumentation facilities
- Automation of university admission and process.



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

बिहारविश्वविद्यालय अखण्ड आयोग का स्थापक संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Awadhesh Pratap Singh University

Rewa, Madhya Pradesh

Accredited

at the C++ level.

(among the Universities)



Date: March 21, 2003

Ushkai
Director

This certification is valid for a period of five years with effect from the academic year 2002-2003. An institutional score (S) in the range of 55 and upwards is eligible for C grade, 45-54 for grade B, 30-44 for grade B+, 15-29 for grade B- and 0-14 for grade C. For more information, please refer to the NAAC website: www.naac.org

Quality Profile

Annexure 01

Name of the Institution : Awadhesh Pratap Singh University
Place : Rewa, Madhya Pradesh

Criterion	Criterion Score (C)	Weightage (W)	Criterion X Weightage (C x W)
I. Curricular Aspects	72	15	1080
II. Teaching-Learning and Evaluation	68	25	1700
III. Research, Consultancy and Extension	57	15	855
IV. Infrastructure and Learning Resources	70	15	1050
V. Student Support and Progression	65	10	650
VI. Organisation and Management	60	10	600
VII. Healthy Practices	57	10	570
		100	$\Sigma C_i W_i = 6505$

Institutional Score = $\frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{6505}{100} = 65.05$

Ushkai
Director

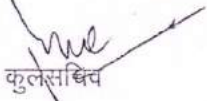
अवधेश प्रताप सिंह विश्वविद्यालय, रीवा (म.प्र.)

क्रमांक/प्रशासन/2012/ 649-

दिनांक 20-9-12


अधिसूचना

कार्यालय, आयुक्त उच्च शिक्षा संचालनालय सतपुड़ा भवन, भोपाल के पत्र क्रमांक/851/60/आ. उ.शि./शाखा-5(अकादमी)/2012 दिनांक 27.8.2012 के आदेश का अवलोकन करें। महामहिम कुलाधिपति द्वारा अनुमोदित अकादमिक कैलेंडर सत्र 2012-13 लागू किया गया है। अकादमिक कैलेंडर सत्र 2012-13 में उल्लेखित समस्त गतिविधियों को जारी समयवधि में पूर्ण करते हुए अब तक की गई कार्यवाही से इस विभाग को 15 सितम्बर 2012 तक अवगत कराना सुनिश्चित करें।


कुलसचिव

प्रतिलिपि सूचनार्थ-

1. सचिव/आयुक्त, उच्च शिक्षा संचालनालय सतपुड़ा भवन भोपाल की ओर अवलोकनार्थ।
2. क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा रीवा सम्भाग रीवा की ओर सूचनार्थ।
3. समस्त सम्बद्ध महाविद्यालय की ओर आवश्यक कार्यवाही हेतु पालनार्थ।
4. उपकुलसचिव (गोपनीय/परीक्षा/अकादमिक विभाग/विकास) की ओर पालनार्थ।
5. अधिष्ठाता छात्र कल्याण विभाग की ओर आवश्यक कार्यवाही हेतु।
6. अधिष्ठाता महाविद्यालय विकास परिषद की ओर आवश्यक कार्यवाही हेतु।
7. कुलपति जी के सचिव/कुलसचिव के निज सहायक।


उपकुलसचिव(प्रशासन)

प्रस्तावित अकादमिक कैलेंडर

सत्र 2012-13 (समस्त कक्षाओं के लिए प्रभावशील)

प्रस्तावित प्रवेश कार्यक्रम

सत्र 2012-13 (स्नातक प्रथम सेमेस्टर कक्षाओं के लिए प्रभावशील)

प्रवेश प्रक्रिया-

स्नातक प्रथम सेमेस्टर (ऑनलाइन प्रवेश)

1. ऑनलाइन प्रवेश हेतु पंजीयन एवं विषय/
महाविद्यालय विकल्प चयन - 20 मई से 10 जून 2012
2. दस्तावेजों का सत्यापन - 21 मई से 11 जून 2012
3. आवंटन प्रक्रिया (प्रथम चरण) - 12 जून से 17 जून 2012
4. सीट आवंटन पत्र/शुल्क जमा करना/
अपग्रेडेशन (अगले चरण में रिक्त स्थानों पर आवंटन हेतु) - 18 जून से 21 जून 2012
5. सीट आवंटन प्रक्रिया (द्वितीय चरण) - 22 जून से 24 जून 2012
(शेष बचे हुए आवेदकों/अपग्रेडेशन चाहने वाले आवेदकों हेतु)
6. सीट आवंटन पत्र/शुल्क जमा करना - 25 जून से 27 जून 2012
7. रिक्त सीटों हेतु पुनः विषय/महाविद्यालय
का विकल्प चयन - 28 जून से 30 जून 2012
8. सीट आवंटन प्रक्रिया (तृतीय चरण) - 01 जुलाई से 03 जुलाई 2012
9. सीट आवंटन पत्र/शुल्क जमा करना/
अपग्रेडेशन - 04 जुलाई से 07 जुलाई 2012
10. सीट आवंटन प्रक्रिया (चतुर्थ चरण) - 08 जुलाई से 09 जुलाई 2012
महाविद्यालय स्तर पर पंजीकृत आवेदकों का प्रवेश (सी.एल.सी.)
आवेदकों को महाविद्यालय में काउंसलिंग हेतु उपस्थित
होकर नियमानुसार प्रवेश प्राप्त करना होगा

इस चरण में आरक्षित श्रेणी के रिक्त स्थान, अनारक्षित श्रेणी के आवेदकों के लिए उपलब्ध होंगे।

11. सीट आवंटन पत्र/शुल्क जमा करना - 10 जुलाई से 12 जुलाई 2012

प्रवेश प्रक्रिया- (स्नातकोत्तर प्रथम सेमेस्टर)

1. ऑनलाइन प्रवेश हेतु पंजीयन एवं विषय/महाविद्यालय विकल्प चयन - 01 जून से 24 जून 2012
2. दस्तावेजों का सत्यापन - 02 जून से 25 जून 2012
3. आवंटन प्रक्रिया (प्रथम चरण) - 27 जून से 29 जून 2012
4. सीट आवंटन पत्र/शुल्क जमा करना/अपग्रेडेशन (अगले चरण में रिक्त स्थानों पर आवंटन हेतु) - 27 जून से 30 जून 2012
5. सीट आवंटन प्रक्रिया (द्वितीय चरण) - 2 जुलाई से 4 जुलाई 2012
(शेष बचे हुए आवेदकों/अपग्रेडेशन चाहने वाले आवेदकों हेतु)
6. सीट आवंटन पत्र/शुल्क जमा करना - 2 जुलाई से 5 जुलाई 2012
7. रिक्त सीटों हेतु पुनः विषय/महाविद्यालय का विकल्प चयन - 6 जुलाई से 7 जुलाई 2012
8. सीट आवंटन प्रक्रिया (तृतीय चरण) - 9 जुलाई से 10 जुलाई 2012
9. सीट आवंटन पत्र/शुल्क जमा करना/अपग्रेडेशन - 9 जुलाई से 11 जुलाई 2012
10. सीट आवंटन प्रक्रिया (चतुर्थ चरण) - 13 जुलाई से 14 जुलाई 2012
महाविद्यालय स्तर पर पंजीकृत आवेदकों का प्रवेश (सी.एल.सी.) आवेदकों को महाविद्यालय में काउंसलिंग हेतु उपस्थित होकर नियमानुसार प्रवेश प्राप्त करना होगा
इस चरण में आरक्षित श्रेणी के रिक्त स्थान, अनारक्षित श्रेणी के आवेदकों के लिए उपलब्ध होंगे।
11. सीट आवंटन पत्र/शुल्क जमा करना - 13 जुलाई से 15 जुलाई 2012

अकादमिक कार्य	प्रथम/द्वितीय/पंचम सेमेस्टर	द्वितीय/चतुर्थ/षष्ठ सेमेस्टर
आरंभिक कक्षाएं/शून्य कक्षाएं/स्वाट विश्लेषण	02 जुलाई से 10 जुलाई 2012 (07 कार्य दिवस)	01 जनवरी से 05 जनवरी 2013 (05 कार्य दिवस)
शैक्षणिक एवं शतत सगम मूल्यांकन कार्य	11 जुलाई से 03 नवम्बर, 2012 (93 कार्य दिवस)	07 जनवरी से 15 अप्रैल 2013 (93 कार्य दिवस)
सी.सी.ई. कार्य	सितम्बर द्वितीय सप्ताह	मार्च द्वितीय सप्ताह
परीक्षा पूर्व तैयारी अवकाश	04 नवम्बर से 07 नवम्बर 2012 (03 कार्य दिवस)	16 अप्रैल से 20 अप्रैल 2013 (04 कार्य दिवस)
प्रायोगिक परीक्षाएँ (स्नातक एवं स्नातकोत्तर कक्षाएँ)	15 से 31 अक्टूबर 2012 तक (03 कार्य दिवस)	25 मार्च से 10 अप्रैल 2013 तक (03 कार्य दिवस)
सेमेस्टर एवं एटीकेटी परीक्षा	08 नवम्बर से 11 दिसम्बर 2012	22 अप्रैल से 20 मई 2013
परीक्षा परिणामों की घोषणा	31 दिसम्बर 2012 तक	15 जून 2013 तक
सेमेस्टर अंतराल (ब्रेक)	15 दिसम्बर से 31 दिसम्बर 2012	20 मई से 20 जून 2013

- छात्रसंघ गठन सितम्बर/अक्टूबर
- खेलकूद/युवा उत्सव/(एक सप्ताह) अन्य गतिविधियाँ माह अक्टूबर 2012
- दीपावली अवकाश 12 नवम्बर से 15 नवम्बर 2012 तक
- वार्षिकोत्सव/पुरस्कार वितरण एवं वार्षिक पत्रिका का प्रकाशन एवं विमोचन फरवरी अंतिम सप्ताह/ मार्च प्रथम सप्ताह (अधिकतम 4 दिवस)

नोट :-

- (1) अपरिहार्य कारणवश शैक्षणिक कार्य निर्धारित मानक दिवसों से कम होने की दशा में, महाविद्यालय/विभिन्न स्तर पर शैक्षणिक कालखण्डों की अवधि में आवश्यकतानुसार वृद्धि कर शैक्षणिक दिवसों की पूर्ति की जाये ताकि अकादमिक कैलेंडर का पालन समयानुसार सुनिश्चित किया जा सके।
- (2) स्नातक एवं स्नातकोत्तर प्रथम सेमेस्टर के अतिरिक्त अन्य सभी कक्षाओं में प्रवेश हेतु मार्गदर्श सिद्धान्त (2012-13) में उल्लेखित प्रवेश नवीनीकरण प्रक्रिया को अपनाते हुए शैक्षणिक का प्रारंभ करना सुनिश्चित किया जाये।
- (3) सेमेस्टर अंतराल (ब्रेक) के दिवसों में एनएसएस/एनसीसी के शिविरों के आयोजन व प्राथमिकता प्रदान की जाये ताकि कार्य दिवसों का मानक लक्ष्य यथावत बना रहे। सक्षम अनुभव प्राप्त कर अकादमिक पर्यटन/टूर/सेमिनार/कार्यशाला/संगोष्ठी/प्रशिक्षण कार्यक्रम भी इन दौरान आयोजित किये जायें।
- (4) स्नेह सम्मेलन वार्षिकोत्सव, पुरस्कार वितरण एवं वार्षिक-पत्रिका का प्रकाशन तथा विमोचन 09 मार्च 2013 के पूर्व कर लिया जाये।

प्रथम सेमेस्टर-- कार्य दिवसों की गणना सत्र 2012-13

क्र	माह	दिवस	अवकाश	दिवस
1	जुलाई 2012	31	5 रविवार+0 अवकाश	26
2	अगस्त 2012	31	4 रविवार+4 अवकाश	23
3	सितम्बर 2012	30	5 रविवार+1 अवकाश	24
4	अक्टूबर 2012	31	4 रविवार+4 अवकाश	23
5	नवम्बर 2012	30	4 रविवार+5 अवकाश	21
6	दिसम्बर 2012	31	5 रविवार+1 अवकाश	25
	कुल दिवस	184	184-42	=142

द्वितीय सेमेस्टर-- कार्य दिवसों की गणना सत्र 2012-13

क्र	माह	दिवस	अवकाश	दिवस
1	जनवरी 2013	31	4 रविवार+2 अवकाश	25
2	फरवरी 2013	28	4 रविवार+2 अवकाश	22
3	मार्च 2013	31	5 रविवार+3 अवकाश	23
4	अप्रैल 2013	30	4 रविवार+2 अवकाश	24
5	मई 2013	31	4 रविवार+1 अवकाश	26
6	जून 2013	30	5 रविवार+0 अवकाश	25
	कुल दिवस	181	181-36	=145

(डॉ० व्ही.एस. विरंजन)
सचिव/आयुक्त
उच्च शिक्षा, मध्य प्रदेश

Awadhesh Pratap Singh University, Rewa (M.P.)

Analysis of Feedback(2012-13)

Feedback from various stakeholders was periodically received by the departments and analysed for improvement in quality of curricula, teaching and infrastructure in the University. For this purpose a student feedback form was prepared by the IQAC and distributed to students through the Heads of the departments. The analysis of their responses was done by the departments. Following is the brief outcome of the feedback from the students.

- Most of the students from the different departments has expressed the problems of availability of study materials in Hindi. IQAC has advised the faculty members of the departments to arrange special tutorial classes for such students and provide them study materials in Hindi as far as possible.
- The scarcity of regular teaching faculty was the main concern showed by the Heads of the departments. The university has taken serious note of this and the process of appointment has begun.

BEST PRACTICES

Title

Green culture

Tree plantation and monitoring to develop eco friendly campus. The university has taken a tree plantation drive under the scheme of Social Forestry of Forest Department of Govt. of Madhya Pradesh. The plantation drive is also carried out every year through the NSS unit of the university. For this purpose the plants are also provided by the forest department. Although, there is no formal green audit of the campus, but there is a concern and dedicated effort of maintaining a green campus. Regular plantation and maintenance of campus greenery is ensured under the supervision of Campus Development In-charge.

Objectives

The university is located on a plateau and away from city traffic and industrial pollution. Regular plantation policy of the university aims to contribute towards carbon credits and to maintain healthy and pollution free atmosphere.

Context

Plantation : The plantation block developed in the campus under the University Energy Plantation Programme initiated in 1994 and funded by Department of Non-conventional Energy Sources (DNES), New Delhi. A total of 20 different species of plants are grown in the campus.

- (i) Energy Conservation: The new buildings of the campus are designed in consultation with the experts to provide proper air and

light ventilation in order to reduce electrical energy consumption. Cavity walls and high roof ventilations have been constructed to facilitate the cause.

- (ii) Traditional bulbs and tube lights in most places have been replaced by CFLs and LEDs to conserve electrical energy.
- (iii) The university adheres to EEC compliance technology while purchasing equipments, computers, ACs and Refrigerators etc. to conserve energy.

Water Harvesting: University has developed a huge water reservoir in the campus to accumulate the rain water. This reservoir is a source of water to the residential area of the university and the neighbouring locality. It has increased the water level of the campus and the adjoining area.

Practice

- Annual and seasonal plantation drives like Van Mahotsav, Hariyali Mahotsav.
- Plantation in campus is done on regular basis on each Foundation Day, Independence Day and Republic Day. The staff and students are encouraged to take active part in these activities. It is ensured to grow and conserve such plants by proper protection through tree guards and regular monitoring.
- Besides all these activities, the World Environment Day is also observed on the 5th June, which is celebrated by organising plantation drive and awareness programmes including competition of speech, essay writing, painting etc.
- Initially this hard lateritic plateau had very sparse vegetation. The biodiversity plantation in the university campus has been initiated over a period of time. During the last seven years about 2100 plants were planted with selected tree species covering an area of about 60 acres.

- The residents of the university campus have been encouraged to plant various fruit tree which has added to the diversity and beauty of the campus. Special derives have been initiated to eradicate ‘Gazar Grass’ from the campus. Presently, a sizable portion of the campus under a green cover.
- The Department of Biotechnology has a facility to carry out radioactive waste discarding work. All radioactive waste collected so far have been safely discarded.
- The university campus has been declared as tobacco free and plastic free zone to promote a ‘green campus’. Signboards have been installed in the university campus at the prominent places to ensure its proper execution.

The Evidence of Success

- About 60 acres of land in the campus has been covered by green belt.
- Paan & ciggerete shops have been displaced from the university campus.
- A huge water reservoir has been created in the north east corner of campus.
- Sign boards for tobacco free and polythene free campus have been installed in the university premises. Dustbin have been placed to ensure the cleanliness in the campus.

Problems encountered & Resources Required

- Despite dedicated efforts, we have not been able to restrict the trespassing human & cattle in the campus. The construction of boundary wall is near completion which would ensure the campus safety in future. We require special fund from the funding agencies to cover and safe our complete campus by boundary wall.
- Though, we have taken essential steps to make our campus tobacco free, but the people of this region have a tradition of consuming

tobacco products for long time. Hence, counselling efforts are taken up to overcome this problem. Use & disposal of polythene is a universal problem, it is a cultural issue that has to be resolved over a period of time.

- Water of this area is very hard due to high calcium content. Steps are taken to set up water treatment plant with the help of Local PHE administration.
- We require funds to develop the traditional ponds into picnic spots and encourage proper use of water resources.

BEST PRACTICES

Title

Transparent admission procedure

Objective of the Practice

In the university, all the departments follow the strict reservation policy as per M.P. Govt. in the admission process.

The admission procedure of university has been made transparent for which relevant rules, instructions are provided in admission brochure and direction. In the university all the departments follow the strict reservation policy as per M.P. Govt reservation policy and direction.

The Context

After open advertisement, students are asked to submit their admission forms in the respective departments, where all the departments prepare the list of candidates who applied for the admission. After written test the candidates are asked to appear for oral test where experts take interview of each one to examine their ability and subject knowledge. After this a consolidated list is prepared giving proper weightage for various achievements and by adding all the marks reservation policy laid down by Govt. of M.P.the final admission considering list is published.

The Evidence of success

In fact the personal interview reveals that sometimes the candidates who obtained very high marks in their undergraduate are having very poor basic knowledge of the subjects. This practice certainly weeds out those elements, which have poor quality. This improving the quality of admitted students.

Problem encountered and resources required

Since students seeking admission come from various region sometimes they do not able to submit their results of qualifying exams, before closing admission dates.

Therefore based on vacant seats such candidates are sometimes given provisional admission. If they fail to submit the relevant documents their admission are cancelled. The second major problem encountered is that the office being admitted in University teaching department. Students prefer to go to nearby institutions in affiliated colleges vacating their seats in the University.

To overcome these problems University has adopted speedy declaration of results by central evaluation and preparation of results through independent result cell established by the university.

The seats allotted to reservation category sometimes fall vacant due to no availability of candidates. Hence second time admission notice is being issued for those who could not apply in time. Therefore all the seats allotted to respective departments are mostly filled.